



Introduction to Collections Management

Museum Association of Newfoundland and Labrador

9:00 – 4:30

Monday and Tuesday, 1- 2 March 2010

Location:

MANL Office, TD Building, Suite 904

140 Water Street, St. John's

Introduction to Collections Management

Participants will learn about collections management policies and procedures and skills required to manage museum collections. This course explores topics on public trust and museum collections, acquisitions, registration, cataloguing and records management. This course will also provide an introduction to collections care, handling and storage as well as collections access and security.

Instructor: Catherine Rice, Professional Development Coordinator, MANL

Enrollment Limits: minimum 10; maximum of 15

Registration fees: \$70 for MANL members, \$95 for non-members

Registration Deadline: February 19, 2010

Core Course for the New Museum Studies Certificate Program

This workshop is one of the core courses required for the new Museum Studies Certificate Program. For more information about this program please contact Catherine Rice, Professional Development Coordinator via email at crice@nf.aibn.com or at (709) 722 9034.

Financial assistance for transportation costs is available for MANL members: please contact the MANL office for more information. You may also visit www.museums.ca to find out more about the Canadian Museums Association Travel Bursary. For further information, please contact the MANL: manl@nf.aibn.com ♦ Ph 709-722-9034 ♦ Fax: 709-722-9035



REGISTRATION FORM: Introduction to Collections Management

Name: _____

Organization: _____

Address: _____ Postal Code _____

Telephone: _____ Fax _____ E-mail address _____

Method of Payment:

Cheque Credit Card Visa #: _____

Please detach and return **with registration fee enclosed**, to MANL, PO. Box 5785, St. John's, NF A1C 5X3, Tel. (709)722-9034, Fax (709)722-9035

**Cancellations received less than 5 days in advance are not eligible for refunds.
Participants who do not attend remain responsible for full payment.**